

LA VERNIA HISTORICAL ASSOCIATION
Wilson, County, Texas

BY-LAWS ~~deleted Constitution~~
Originally Ratified December 7, 2004
Proposed updates on ~~at for February 1, 2022~~ March 2020

These By-Laws govern the affairs of the La Vernia Historical Association, a Texas Nonprofit.

ARTICLE I
Name and Location

- Section 1.1 The name of this Association shall be the La Vernia Historical Association, referred herein as the Association.
- 1.2 The principal office of the Association shall be located in the City of La Vernia, Wilson County, Texas.
- 1.3 The mailing address of the Association will be Post Office Box 513, La Vernia, Texas 78121.

ARTICLE II
Nonprofit Purpose

- Section 1 JRC Section 501© (3) Purpose: This Association is organized exclusively for one or more of the purposes as specified in Section 5019c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501©(3) of the Internal Revenue Code.
- Section 2 Objective and Purpose
- 2.1 The purpose of this Association is to research, record, recognize, publish, document, **and** **and** encourage interest in the history of La Vernia, Wilson County, Texas. Our goal is to accurately and properly preserve the truthful history of La Vernia, for this and future generations.
- 2.2 All funds received by the Association will be used exclusively for **the** satisfaction of the purpose of the Association.
- 2.3 The Association will not contribute to, endorse, nor in any manner support a political party or candidate.

ARTICLE III
Membership, Meetings and Dues

- Section 3.1 Membership shall be open to anyone who holds an interest in historical preservation and documentation of La Vernia, Texas. **Membership shall expressly not be withheld on the basis of race, creed, national origin, handicap status, or political affiliation. A member may renew membership by paying all required dues.**
- 3.2 All members shall be volunteers who are unpaid and uncompensated. All members must promise to obey the Association ~~Constitution and~~ Bylaws. ~~Delete "Constitution and"~~

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3.3 There shall be at least nine (9) general membership meetings during the calendar year. General membership meetings will be held on the first Tuesday of the months of September through May.

3.4 Dues are payable on March 1 and become delinquent one month later. The Membership Chairman may prorate dues as appropriate. ~~Dues can be made on an in-kind basis or is with approval by the Executive Board.~~

3.5 ~~Honorary Members may be elected by a two-thirds majority vote of those present at a general meeting with at least nine members present. Honorary Members may be nominated by a member whose dues are current. Delete this whole paragraph.~~

3.56 If the La Veria Historical Association should disband or dissolve, all monies remaining in the treasury shall be given to the Wilson County Historical Society, P. O. Box 101, Floresville, Texas 78114.

~~3.7 Voting Qualifications: Dues must be current and the number of votes per membership will be specified on the membership application.~~

ARTICLE IV
Officers

Section 4.1 Officers shall consist of a President, Vice-President, Secretary, Treasurer, one or two Historians, Parliamentarian, and the Membership Chairman. Additional officers may be added by a ~~two-thirds~~two-thirds affirmative vote of the general membership at a regular monthly meeting with nine or more current members present.

4.2 The term of office for all officers shall be one year.

4.3 The title, "emeritus" may be used to honor an elected officer of the Association, by a majority vote at a general membership meeting.

4.4 Officers shall not jointly or individually enter into any legally binding contract on behalf of the Association without official, majority approval by the general membership.

4.5 In the event an officer is unable to complete his or her term of office, the Executive Committee will appoint a replacement.

ARTICLE V
Duties of Officers

Section 5.1 President. The President shall preside at all meetings and perform all executive functions of this organization and shall appoint all committee chairs. The President shall be responsible for all meeting notices. The President shall be an ex-officio member of all committees, except the nominating committee.

5.2 Vice-President. The Vice-President shall, in the absence of the President, preside at all meetings and perform all executive functions of this Association. The Vice-President shall be an ex-officio member of all committees, except the nominating committee.

5.3 Secretary. The Secretary shall prepare and maintain a written record of all general membership and executive committee meetings, to include the taking of accurate minutes, the keeping of attendance records and the correspondence for the Association. The minutes will be read and approved, with corrections, at every general meeting.

5.4 Treasurer. The Treasurer shall serve as custodian of all Association money, and pay all bills as directed by the Association. He or she shall keep organized, updated, and accurate records of all accounts, receipts, property, possessions and disbursements. All monies shall be deposited in a designated bank as directed by the officers. Payments authorized by the Association shall be disbursed by the Treasurer. Funds, such as routine expenses, marketing expenses, brick purchases and printing costs, up to \$~~300~~400 may be disbursed by the treasurer in the form of a check, without the approval of the general membership. If necessary, the Executive Committee may approve ~~an~~ expenses ~~over \$100~~, not to

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exceed \$300, with ~~the written~~ approval of the majority of the Association Executive Committee. Expenditures over \$300 must be approved by the general membership.

The Treasurer shall prepare a written report of all account balances, deposits, and monthly expenditures to be submitted for approval at every general meeting. ~~All reimbursements must include a reimbursement form with supporting documentation. The Treasurer will prepare an annual report of all financial information, including property and possessions of the Association, to be submitted for approval at the general membership meeting in January.~~

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The Treasurer shall immediately provide Association financial information to authorized authorities as necessary. The Treasurer shall prepare and submit all financial reports required by IRS and Comptroller, State of Texas.

The Treasurer may serve as Membership Chairman, if needed, until one is appointed by the President.

5.5 Historian: The Historian shall keep a scrapbook of the Association activities, press releases, booklets, brochures, photos and mementos. The scrapbooks shall be the possession of the Association and kept together in the same location until a museum or archival-safe depository is available for long-term safekeeping. The Historian shall maintain permanent records of historical photos, the identities of people in the photos and any articles published by the Association.

5.6 Parliamentarian: The Parliamentarian shall ascertain that Association business is conducted according to the parliamentary procedure as outlined in Section 9.1.

5.7 Membership Chairman: The Membership Chairman shall maintain accurate and ~~up to date~~ membership records for the Association.

ARTICLE VI
Committees

Section 6.1 The Executive Committee shall consist of all officers ~~and committee chairpersons- s.~~

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6.2 The Nominating Committee, which shall be appointed by the President at the January meeting, shall present the name of a candidate for each office at the February meeting. Candidates must have agreed to serve. Nominations may also be made from the floor. The Election of officers will be held at the February meeting. The installation of new officers shall be held at the March meeting. A majority vote of current members whose dues are paid and present at a general meeting shall elect. Each member shall have one vote. Voting members must be current in their dues.

6.3 ~~The Membership Committee shall consist of the Membership Chairman, the Treasurer, and the Chairman of the Museum Management Committee. Delete all of 6.3.~~

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6.4 ~~Special Committees:
Web Master: A web master shall be appointed by the president. The Web master shall maintain the web page for the Association. The Web Master should be apprised of all Association information available to the public. The Web page content will be supervised by the Executive Committee. The Web Master will be directed by the President. The Web Page should be in good taste, helpful to site visitors, and free of political endorsements and biased opinion. Delete all of 6.4.~~

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6.5 ~~The LaVernia Heritage Museum Management Committee shall consist of the Chairman of the Museum Management Committee, as appointed by the Executive Committee, plus two or more current members appointed by the President. The purpose of this committee will be to establish museum policies and manage the operations of the LaVernia Heritage Museum in accordance with Association By Laws. Delete all of 6.5.~~

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~~6.3 The La Vernia Heritage Museum Director shall be appointed by the President and~~

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~~report to the Executive Committee. Duties of the museum Director shall be to establish museum policies and manage the operations of the La Vernia Heritage Museum in accordance with the Association By-Laws.~~

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~~6.4 La Vernia Veterans Memorial Chairmen shall be appointed by the President. This Chairman will oversee the La Vernia Veterans Memorial Committee. The purpose of the La Vernia Veterans Memorial Committee is to establish Veterans Memorial policies and manage the operations of the Veterans Memorial in accordance with the Association By-Laws.~~

ARTICLE VII
Auditing

Section 7.1 The books of the Treasurer and of such committees handling monies belonging to the Association shall be audited by January 31st of every year. This shall be done by a qualified non-member who has been selected by the officers and approved by the members by a majority vote at the January meeting.

ARTICLE VIII
Fiscal Year

Section 8.1 The fiscal year shall be January 1 to December 31.

ARTICLE IX
Parliamentary Authority

Section 9.1 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules the Association may adopt.

ARTICLE X
Amendments

Section 10.1 These by-laws may be amended by a two-thirds affirmative vote of the present, current members voting at a general meeting, provided a full text of such amendments has been distributed to every member at a previous general meeting, or by mail or electronic mail (email). Every effort must be made to notify all members of proposed changes.

ARTICLE XI
Publications

Section 11.1 The Association will obtain permission from the owner to use pictures and articles in Association publications.

11.2 All Association publications will contain proper references and a bibliography when appropriate.

11.3 The Association will conform to the highest professional standards of publishing, editing and writing.

11.4 Photographs and documents will be returned to the owner within 48 hours of borrowing.

ARTICLE XII
Association Property and Possessions

Section 12.1 Property and possessions ~~of reasonable value~~ owned by the Association ~~_____~~ ~~may~~ shall be kept at an Association

~~officer's or chairman's home. officer's home until such time that an appropriate museum or Association office~~

12.2 ~~A list of p~~Property and possessions of the Association shall be ~~maintained by the listed in~~
~~the annual report to the general membership as referenced in~~
~~Section 5.4,~~
~~Association.~~

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12.3 If the Association is dissolved, all property and possessions shall be given to the Wilson County Historical Society, ~~P. O. Box 101, Floresville, Texas 78114.~~

12.4 No credit card shall be obtained in the name of the Association.

ARTICLE XIII
Advisory Board of Directors

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~~Section 13.1~~ The purpose of the Advisory Board is to encourage and support the activities of the Association, to assist the Executive Committee with technical issues, and to promote ~~access to cultural groups, public institutions and the community. Advisory Board members will communicate to the general membership through the Executive Committee.~~

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~~13.2~~ Requirements – Each director must be a current paid member of the Association.

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~~13.32~~ The Advisory Board members shall be selected and invited to serve by the ad hoc ~~Advisory Board Nomination Committee, with approval from the General Membership. The Chairman of the Advisory Board will be appointed by the President, selected and invited to serve by the ad hoc Advisory Board nomination Committee, with approval from the General Membership. The Advisory Board will always include the Mayor of La Vernia as an Honorary Board Member or any other General Members approved.~~ The Advisory Board of Directors shall consist of three to nine members, ~~including the Honorary Board Members.~~

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~~13.43~~ The Advisory Board will act in an advisory capacity only to the Association officers and general membership, as needed. Advisory Board members will receive no compensation from the ~~Association.~~ Association.

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~~13.4A~~ Board Members will be asked to serve for a term of two years and serve any number of consecutive terms.

~~13.5~~ The Advisory Board of Directors will meet as called by the Chairman of the Advisory Board. ~~Advisory Board members may be removed for activities unbecoming to the Association or by non-payment of dues. Advisory Board members will not have authority to spend the Association monies or otherwise obligate the Association. Advisory Board members may attend any Association meeting, but shall be restricted from voting on matters about the Advisory Board.~~

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~~13.4~~ Board. ~~Advisory Board members may be removed for activities unbecoming to the Association. Advisory Board members will not have authority to spend the Association monies or otherwise obligate the Association. Advisory Board members may attend any Association meeting, but shall be restricted from voting on matters about the Advisory Board.~~

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End of ~~Constitution and~~ By-Laws
Amended on ~~January 3, 2006~~ February 1, 2022